

## Pebble PTSO Board Meeting Minutes – September 12, 2018

Meeting time 6:09 PM – 7:40 PM

Meeting Location – Doral Pebble

### Board Members Present

Donna Sera	Ana Aguilar	Sarah Rose
Alicia Albano	Jenilee Chans	Frade Rivera
Jennifer Morss	Michael Slyman	Melanie McGuire
Megan Halstead	Laurie Day	Adriana Zamudio- McCasland
Ryan Walker	Christina Ruiz	

- 1) Meeting called to order at 6:09 PM
- 2) Open issues
- 3) Bylaws & Procedures Review
  - a) Attendance: all board members should be at ALL meetings, unless it's an emergency and you cannot make it
  - b) Please text or call Donna if you can't make a meeting
- 4) Receipts
  - a) Receipts need to be turned in within 30 days
  - b) Donna will sign off & Ryan will write a check
- 5) Order Forms
  - a) Make sure you fill out the form correctly with your initials
  - b) It's hard on Ryan to search receipts to see if parent paid cash, credit card or check
- 6) Membership Drive (Review of Soak Mr. Saunders & promotion for staff)
  - a) Purchase more soakers
  - b) Have it more organized (as for teachers)
  - c) Parents did not list all their children & teachers names when enrolling into the PTSO, so some students didn't get their name on the list
  - d) Possibly do something different next year (something with all the students at one time?)
- 7) BoxTops
  - a) Elementary 2<sup>nd</sup> grade Ms. Imig winner for the month of August

- b) Upper school winner (needs to recheck it)
  - c) App Value collected \$180.50, BoxTop Value \$139.20
- 8) Spirit Shirt Sales
- a) \$7,000 in shirt sales this year so far
  - b) Done ordering shirts for the year
  - c) We will not be selling hoodies this year
- 9) Background Checks
- a) Make sure all board members get it done
- 10) New business
- 11) Treasurer Report
- a) \$11,672.43 our balance as of 9/12/2018
- 12) Events & Committee Sign-ups
- a) Everyone that is on the committee needs to have someone at each meeting take notes, type them up, and email to Jenilee and cc Donna
  - b) Schedule meeting you have to C.C. Donna, she may show up
  - c) If you need to add people to committee tell Frade to post it on our website
- 13) Legacy Tile Night
- a) Legacy tile night is from 4 PM-7 PM next Thursday
  - b) Jennifer will be hosting the event
  - c) Volunteers:
    - Sarah
    - Laurie Day
    - Alicia
    - Ana
    - Jenilee
    - Christina R.
  - d) Ask if parents can go another day to do the tile if they can't make it Thursday
  - e) We need a tile guy to put the tiles up when they are done being fired up
- 14) Las Vegas BikeFest
- a) Oct. 6<sup>th</sup> 10 AM-3 PM at Golden Nugget Hotel
  - b) They have invited us to fill goodie bags up
  - c) \$1,000 will be given to us for our volunteer time
  - d) Parents get volunteer hours for each hour they help out
  - e) They are paying us \$10 an hour to the school for additional volunteer hours
- 15) Movie Night
- a) Movie legal pay license \$295 for under 1,000 people
  - b) We have about 1,000 students enrolled in the school
  - c) We have to pick out a movie from their list of movies

d) Research other option for Movie Night

16) Communications Secretary

a) Sarah Lawrence stepped down

b) Megan H. will take over posting to social media (adding Instagram account); Donna & Megan will take care of flyer

17) Ident-a-Kid

a) Sept. 19<sup>th</sup> they will be at the school

b) Need volunteers from 7:30 AM-10 AM

- Alicia
- Christina R. (Maybe)
- Ana (Maybe)

18) Website, Facebook, & Newsletter

a) To add or delete stuff on the website, please email Frade

b) Add a PTSO link on the DoralPebble.org

c) Facebook link to the DoralPebble.org

d) Decided to delete the newsletter section from the website

19) Mr. Saunders Needs

a) He needs decorating done for APEX Fun run by Oct. 15<sup>th</sup>

b) Volunteers for Oct. 12<sup>th</sup> decorating

- Donna
- Jennifer M.
- Ana
- Jenilee
- Alicia

c) A lock down window cover for all classroom door windows

d) Can we provide the following for the Inaugural Ball; refreshments, cookies, veggies & pretzel chips

e) WATCH DOGS bring the program to the school

- Which stands for Dad of Great Students
- Cost \$450 for KIT
- Dads wear shirts, so parents know who are involved
- Ms. Day to find out who is to be appointed to oversee the program

20) Next meetings

a) Board Meeting: Wednesday, October 10<sup>th</sup> at 6PM

b) General Meeting: Thursday, January 10<sup>th</sup> at 6PM

21) Adjournment at 7:40 PM