



Doral Academy of Nevada  
[www.doralacademynv.org](http://www.doralacademynv.org)

Board Meeting Minutes – September 12, 2017

6:30 pm – 7:56 pm

Meeting Location - Doral Academy, Pebble Campus

Board Members Present

Donna Sera

Jennifer Morss

Davis Schoen

Erin Sarver

Lisa McCoy-Kupresak

Michael Slyman

Lori Knight

Rachelle Evans

Christina Ruiz

Fred Rivera

Megan Halstead

Alicia Albano

Kimberly Kakita

Anne Chanco

Amber Davis

Principal – Rodney Saunders

AP – Sally Pettee

Board Members Absent

Adriana Zamudio-McCasland

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I. Meeting called to order at 6:30 p.m.

II. Upcoming Events

- a. Trunk or Treat 10/30/2017 5:30 pm – 7:30 pm
- b. Ornament Night 11/17/17 6 – 8:30 pm - See signup sheets for both.

III. Business from Officers

- a. Sales & Use Tax Exemption Application is finalized. 501(c)(3) paperwork almost completed. Vice President Dave discussed Conflict of Interest policy. Be advised of any personal connections with vendors. Board members present signed form verifying they understand and agree to the Conflict of Interest Policy.
- b. Treasurer – Checking account: all funds collected need to be received in 5 days. For a reimbursement get approval first. Deposit Notice: Include description of funds in exact amount, verified by two board members. Credit Cards: Square being used, set up on website.
- c. Director of Communicatons – Facebook group: @Doral.Pebble.PTSD. Follow or Like, invite friends. If you have pictures, send to Dir. Of Comm. Officer – no student faces.
- d. Order Specialist – Shirt Update: 750 shirts ordered. 76 left. \$6970 profit. Youth XS and S as well as Adult XS and 3X sold out. More Youth XS and S on order.
- e. Fundraising/Sponsorship - Food and Bev events, entertainment events are an option. More ideas discussed to schedule later:

\*Mr. Saunders: Drama Kids has snow cone truck "Breaking the Ice". That provides \$0.50 from each item. MOTION Lisa SECOND: Dave. All in favor

\*Chipotle offers 50% of sales MOTION: Dave SECOND: Rachele All in favor

\*RockNJump (Get Air) MOTION: Mikey SECOND: Jen All in favor

\*Tile Wall with a tile night TBA MOTION: Mikey SECOND: Megan All in favor

\*Cookie Dough fundraiser MOTION: Mikey SECOND: Megan All in favor

\*Ornament Night. \$8.50/ornament is the cost. Vote to charge \$10/ornament for PTSD members. \$12.50/ornament for non-PTSD members. MOTION: Megan SECOND: Fred All in favor

\*Trunk or Treat. Vote on Charging \$4/person for PTSD members. \$5/person non-PTSD members. MOTION: Jen SECOND: Mikey All in favor

- f. Parent Volunteer Coordinator – Letters in teacher boxes for names of room parents. 24 letters out, 11 in. Not all classes have room parents. Do they need to be supplied with one?
- g. Membership Representative – 178-200 students soaked Principal and Vice Principal. \$3795 in membership (253 members).
- h. Website Maintenance – Up and running. PebblePTSD.org
- i. Box Tops Chairperson – Box top submission date is Nov 1<sup>st</sup>. Need a big push. The check will arrive in April. Incentives: Elementary grades: Extra recess. Upper school (by Advocacy class): Free Dress. Oct. 20<sup>th</sup> deadline to submit Box Tops to teachers.
- j. Vice President and Others – no new business

#### IV. New Business

- a. Committees- sign up for one or more.
- b. Conflict of Interest policy – discussed earlier
- c. Budget - \$215.

\*Yearbooks to be discussed at the next meeting.

\*How will we sell hats? On the website.

\*Hoodies on Spirit day? Any day.

\*Add "Fundraising Misc." To budget? Yes.

\*Breakdown of Budget

\*Conflict of Interest policy needs to be presented before 501(c)(3) application is submitted.

#### V. Next Meetings

- a. Board Meeting Thursday, October 12<sup>th</sup> @ Doral Pebble at 6:30 pm
- b. General Meeting – Thursday, Sep 14<sup>th</sup> @ Doral Pebble at 6:30 pm
- c. Adjournment – MOTION: Jen SECOND: Dave